



EUROPEAN
AGEING
NETWORK

former EDE | EAHSA



Minutes of meeting of the General Assembly

15th September 2018, Prague /CZ/

Venue: TOP HOTEL Prague, Blažimská 1781/4, 149 00 Praha 4-Chodov

Present: See the annexed list of participants

Agenda: Annexed

01. Welcome by presidents of the EAN and EAHSA

- Jiří Horecký (JH), president of the EAN and Aad Koster (AK), president of EAHSA welcomed delegates of member associations and the guests as well

02. Agenda proposal & Minutes from the last GA

- **Proposed agenda of the GA meeting was approved (unanimously, no votes against, no abstentions)**
- GA Members had no objections or remarks to Minutes of last GA meeting in Bucharest (13.4.2018) and **adopted the Minutes (unanimously, no votes against, no abstentions)**

03. Paul Hartmann AG – new representative

JH and KV had the meeting with new Paul Hartmann AG representative Mr. Matthew Bird. Paul Hartmann company is willing to prolong its sponsorship of EAN.

JH and KV will prepare the sponsorship agreement proposal for 2019.

04. New EAN members

Mr. Juan Jose Garcia Ferrer presented LARES association and Mr. Joao Almeida presented ALI Portugal. They were once again officially welcomed in EAN family. Contacts and details of both associations are published on www.ean.care

05. President and Board activities overview

- President Horecký informed the participants about his and EB activities and agendas and about the plan for future months
- Details in annexed main PDF file

06. Voting of EAN 1st statutory vice-president

- We received one nomination for EAN 1st statutory vice-president – Mr. Aad Koster
- AK is very happy to be nominated and work in EAN
- **The GA delegates voted (unanimously, no votes against, no abstentions) Mr. Adrianus Koster 1st statutory vice-president**

07. Financial overview, Membership fees 2018 & 2019 (Jiří Horecký, Beatrix Kaserer)

- JH informed delegates that this point of the agenda is only “information point”, as we are in the middle of the year, we are not going to approve the budget and financial proposal
- The Board members are continuously monitoring the situation to be fit
- Currently we have 28 members, ca. 25 000 EUR is the membership fee of EAHSA with all its members and ca. 27 000 EUR is the membership fee of the “regular” EAN members
- Next year we have to approach all EAHSA members to become EAN members
- AK will talk with ARJO Huntleigh about the partnership in 2019
- ActiZ announced us to reduce its partnership fee for the next years, the yearly amounts are still open
- Also SODEXO partnership is still open and we have to contact them to negotiate
- We need our partners to be able to pay the work of Marcel Smeets, hopefully we will be successful in EU projects, it could also help
- EAN continues as a member of GAN. The new potential members of GAN must be members of EAN

08. Merging objectives

JH went through the next steps presented in Bucharest in April. All steps were done. More in attached file.

- a) Finalising all changes (bylaws registration, web changes)
- b) Information to all the members (former E.D.E. and EAHSA)
- c) Issuing a press release
- d) Informing all partners
- e) Introducing EAN at Social services Europe
- f) Preparing great launch at the Prague congress
- g) Addressing new potential members
- h) Global ageing network – cooperation (WG - skype in June 2018)
- i) Issuing new EAN booklet
- j) EAHSA nominations for EB (new 7 members - in written form)

09. New EAN website (Karel Vostrý)

- KV asked all delegates to check the new website and update the contacts and details (per email)
- The link to the old EDE website will be added to the www.ean.care
- Emails – the Board members could ask KV to create “ean.care” emails, currently the info@ean.care and president@ean.care are active
- KV will create the EAN Facebook account [@EuropeanAgeingNetwork](https://www.facebook.com/EuropeanAgeingNetwork)
- AK will create the EAN Twitter account [@EuroAgeingNet](https://twitter.com/EuroAgeingNet)

10. Evaluation of Prague's Congress

- From the beginning we knew that the hotel facility is not the top in Prague but there was no other chance to find such a big conference room.
- Also the staff services could be better
- The expert program and the social events were excellent
- Beatrix Kaserer, Dale Stevenson - It would be better to put the sponsor speeches earlier (not at the end of the session), it is very impolite to leave the room during the presentation
- Vincenzo Paolino – Evaluation forms needed, and we should be more interactive
- Markus Mattersberger – we have to think about number of sessions, at the end of his session there were only 5 people
- Markus Leser – in Switzerland it is also normal if the sponsor makes products presentation the people are leaving the room, we have to propose them to make expert presentation and only at the end make product placement
- We've further discussed the possibilities for sponsors, sessions, question (maybe the mobile app for Android and iOS)
- The delegates thanked JH and KV for the successful congress and for the whole organization
- Simple google feedback form will be sent to all participants

11. Congress in Matera /IT/ 2019, next congresses in 2020 /2022

- After the negotiations with ANSDIPP we unfortunately didn't find the consensus, the congress will be fully organized by Italian association and EAN will cooperate in Matera as the supporter on field of programme (we could recommend the speakers)
- EAN will also organize the GA meeting in Matera to support the number of participants
- Next EAN congresses 2020 / 2022 – **there is a call for organising – please send your "interest" letter to KV till the end of November 2018**, the Board will discuss it in December in Vienna
- It is not necessary to have full 3 day congress every year; 1,5 day congress could be also enough

12. WG 2030 – actual report (Markus Leser)

- The draft of the report is finished at this moment, we have some new inputs and positive feedbacks from the congress workshop
- The next meeting takes place in Vienna in November, the document will be finally finished till the end of 2018 and sent to all members for 1 month to send comments
- There is also the question of implementation, we will have lot of work in 2019 and 2020 (workshops etc.)
- The Executive board has also decided about the form of printed version – graphic, translations, postcards,...

13. EU Projects

SecureHospitals.eu

- The project application will be sent to all members with Minutes, we would become a partner
- There are more partners in the project
- Our role is consultancy and dissemination
- Our budget of this project is 110.000,- EUR for 26 months
- No financial participation of EAN
- More details also in PPT

We were not successful with other projects that former EDE applied.

ELDI CARE

- In this project EAHSA would probably become the partner (probably we will have to pass it to EAN after EAHSA dismissing)
- The main theme of the project is skills and education of co-workers in LTC
- The application will be also sent to all members
- More details also in PPT
- The first meeting is in Athens in November, AK and Marcel Smeets are going to participate

Erasmus+ project -- updating of EDE certificates

- We are now first under the line, we have to wait till the end of September
- We hope to get this project
- We will keep you informed

We have to try in the future (5 years) to get some big EU project to help us stay “alive”, to be able have employees.

Marko Slavič will prepare form or questionnaire for all members to help them to get overview about EU project possibilities. Marko will work on it with Marcel Smeets.

14. AGE Platform (Romain Gizolme)

- Elena and Pascal are excused but Elena prepared the presentation about AGE Platform, it will be sent to all members
- Romain Gizolme informed us very briefly about last AGE meeting in June – activities, new members, partnership etc.
- In case of questions, please, send it directly to Elena or Pascal
- We could also put more information to the website (terms, agendas,...)

15. EAN (EDE) certificates – Erasmus+ project

- As mentioned earlier, we have to wait till the end of September if we will get the project to update the certificates
- If not, we will apply again

16. E-Qalin – overview (Markus Mattersberger)

- JH informed new EAN members what is E-Qalin about, the main goal, self-assessment system, co-owners etc.
- www.e-qalin.net
- MM gave us also the short overview about current situation (members, financial situation, educated participants, contacts, etc.)
- all details in annexed PPT
- The E-Qalin is available in English, German and Czech language
- MM will open the question of French language at the next E-Qalin Board meeting
- We could also present E-Qalin more detailed at one of the next GA meetings

17. Partnership in ISO/TC 314

- We are now partners in CEN/TC 449 – the recommended standards of LTC will be shown next months, the EAN will provide the members with the updated document
- The ISO/TC 314 Work Group is about European Quality management in LTC
- We are still waiting if we become a partner and to be involved

18. ECREAS (Marko Slavič)

- Freek, Didier and Elena are excused
- Marko Slavič informed us about current situation – registration - legal process in Belgium, bylaws, for profit / not profit
- IT Platform for sharing expertises is not chosen yet (the Board received two offers)
- The leaflet for EAN members and all ECREAS users will be ready at the end of 2018
- We could also try to involve academics and other experts of LTC
- We will keep all members informed about next steps

19. Care for frail elderly - Russian recommendation (Ramaz Akhmeteli)

- Mr. Akhmeteli presented us the model for improving skills and education of care-givers
- PPT attached
- Also the best practices example book was presented
- For more information please contact directly Mr. Akhmeteli

20. Report on polymedication (Toni Andreu – ACRA Spain)

- Mr. Andreu presented his lecture on “the impact of institutionalization on the profile of drug use in geriatric population in Catalonia”
- PPT and another materials attached to Minutes
- The study and research could be extend to other European countries in the future
- It could be also a good idea for the future project to get comparasions between countries (Marko Slavič will ask Marcel to find some funds)

21. Cincinnati Music & Wellness Coalition (Markus Leser) + movie 38,52

- JH and Markus Leser had a skype meeting with Mrs. Arlene de Silva about this activity last months
- The link of the movie is: https://youtu.be/Rw8Zbl_eOHc
- This activity could be a chance to make EAN more visible
- Juan Jose Garcia Ferrer, Monica Caracuda, Markus Mattersberger, Aad Koster and Marko Slavič presented their work and experience with the music therapy (also in care about people with dementia)
- This question will be opened again during the next Executive Board meeting, we could try to “open the door” for the cooperation on particular countries level. EAN could be the communication channel....
- JH and Markus Leser will follow up the communication with Arlene and then discuss it in December

22. Plan of next EB & GA meetings

- **Next GA: Friday 12/4/2019, Utrecht /NL/ 9-13 hrs, Workshop on LTC in 2030 14 – 17 hrs + joint dinner of the delegates and guests**
- Next EB: Thursday 11/4/2019, Utrecht /NL/ 14 -18 hrs + dinner
- And the second GA meeting will take place in Matera /IT/ in October 2019, exact date t.b.c.

22. Miscellaneous & Discussion

Study trips

- French Association AD-PA prepared 2 study trips (October 2018 - Canada , November 2018 - Finland
- All EAN members were informed earlier, in case of your interest, please contact directly AD-PA (ad-pa@orange.fr)

Misc.

- Mr. Juan Jose Garcia Ferrer informed us about current and future activities of LARES, JH offered him to forward all materials to EAN members via EAN office

AGENDA: Karel Vostrý

APPROVED: Jiří Horecký, Markus Mattersberger,
Pascal Champvert, Aad Koster



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2. Agenda proposal & Minutes from the last GA – Bucharest 2018
3. Paul Hartmann AG – new representative
4. New EAN members
5. President and Board activities
6. Voting of EAN 1st statutory vice-president
7. Financial overview, Membership fees 2018 & 2019 (Jiří Horecký, Beatrix Kaserer)
8. Merging objectives
9. New www.ean.care website (Karel Vostrý)
10. Evaluation of Prague's Congress
11. Congress in Matera /IT/ 2019 (Elena Weber, Jiří Horecký), next congresses in 2020 /2022
12. WG 2030 – actual report (Markus Leser)
13. New EU project SecureHospitals.eu
14. AGE Platform (Pascal Champvert, Elena Weber)
15. EAN (EDE) certificates – Erasmus+ project
16. E-Qalin – overview (Markus Mattersberger)
17. Partnership in ISO/TC 314
18. ECREAS (Freek Lapré)
19. Care for frail elderly - Russian recommendation (Ramaz Akhmeteli)
20. Report on polymedication (Toni Andreu – ACRA Spain)
21. Cincinnati Music & Wellness Coalition (Markus Leser) + movie
22. Plan of next GA meetings
23. Miscellaneous & Discussion
 - a. Study trips

Joint buffet lunch after the meeting



E.A.N. General Assembly meeting – Prague /CZ/ - September 15, 2018

Name	Surname	Organisation	Country	Signature
Edgar	Führer	Lebensweltheim	AUT	
Dale	Stevenson	EAN Board	AUT	
Markus	Mattersberger	EAN Board	AUT	
Karel	Vostrý	EAN Executive Director	CZ	
Jiří	Horecký	EAN President	CZ	
Alena	Pohludková	guest	CZ	
Juan Jose	Garcia Ferrer	LARES	ESP	
Toni	Andreu	ACRA	ESP	
Arja	Kumpu	The Association for Directors and Experts	FIN	
Pascal	Champvert	EAN Board	FRA	
Mario	Mihek	URSS	HR	
Tomislav	Ninić	URSS	HR	
József	Kocsis	SZIME	HUN	
Beatrix	Kaserer	EAN Board	IT	
Angelè	Bajorienè	ARG	LT	
Espen H.	Aspnes	SINTEF /EAHSA/	NOR	
João	Almeida	ALI	PT	
Ana	Fernandes	ALI	PT	
Cerasela	Maciucă	ADIV	ROM	
Monika	Caracuda	ADIV	ROM	
Marko	Slavič	EAN Board	SLO	
Vincenzo	Paolino	EAN Board	SUI	
Markus	Leser	EAN Board	SUI	
Kristina	Kovacs	APSS SK	SVK	
Maria	Mannerholm	EAN Board	SWE	
Aad	Koster	EAN Board	NL	
Freek	Lapré	Movinex /EAHSA/	NL	
Pranaz	Abuhelhel	Yellow Cross	PER	
Lambola	Sipeļga	BSKL, Estonia	EST	
Souchet	Jerôme	FNADÉPA	FRA	
Zoltan	Lakner	Hungary SZIME	HUN	

* power of attorney: Spain – ACRA; Lithuania