

Meeting Minutes of the General Assembly

12th April 2019, Utrecht /NL/

Venue: ActiZ headquarters, Oudlaan 4, 3515 GA Utrecht

Present: See the annexed list of participants

Agenda: Annexed

01. Welcome by president of the EAN and the representative of ActiZ

- Mr. Jiří Horecký (JH), president of the EAN and Mr. Wouter van Soest the CEO of ActiZ welcomed delegates of the member associations and the guests as well in Utrecht at the GA meeting
- The participants were given a short presentation by ActiZ

02. Agenda proposal & Minutes from the last GA – Prague 9/2018

- **Proposed agenda (annexed) of the GA meeting was approved**
- GA members had no objections or remarks to the Minutes of last GA meeting in Prague (15/9/2018) and **adopted the Minutes**

03. President and Board activities overview

- President Horecký informed the participants about his and EB activities and agendas and about the plan for future months
- Details in annexed main PDF file
- Vincenzo Paolino added one activity – a virtual SKYPE round table with the Global Ageing Network on topic The role of registered nurses in LTC (April 2, 2019)

04. EAN members – current stand

- The new EB must talk about the possible future change of the bylaws - associated members of EAN, number of votes etc.
- We still have some members who are not yet officially registered to EAN. Please do it as soon as possible via this link: <https://goo.gl/forms/os7NzAFPceV8GtOx1>
- SENEcura Austria – a new EAN member – Mr. Johannes Wallner presented SENEcura shortly
- ORPEA Germany – Mr. President is now in touch with them, they are very interested in becoming a member. The EAN needs a strong member in Germany
- SYNERPA France – Mrs. Florence ARNAIZ-MAUME briefly presented SYNERPA, a big private social care provider from France. SYNERPA is also very interested in becoming a member of EAN, Mr. Champvert and Mr. Sapy were in touch with them in the past

05. Alzheimer Center, Israel

- Mr. Eliash Nitai and his wife presented us The Israeli Alzheimer Medical Center
- The presentation in PDF is attached to these Minutes
- Alzheimer Center Israel is ready for cooperation, for instance in projects etc.

06. EAHSA dissolution – current situation – Aad Koster

- Aad Koster informed us about the last meeting of EAHSA (early in the morning the same day)
- The AGM decided about all the steps needed for EAHSA's final dissolution (with enough of votes and proxies)
- All decisions taken are in the main presentation

07. Financial overview, Membership fees 2018 & 2019, Budget 2019, GAN fee 2019

- Annual financial report 2018 and budget proposal for 2019 were sent along with all the materials earlier to members
- **The net surplus of 2018 is +15.841,81 EUR**
- We went through the most important cost and revenue items, the figures in the main presentation are not so detailed as the real numbers in Beatrix's report, which was sent earlier
- **JH thanked to all our partners – Paul Hartmann, Sodexo, Arjo and ActiZ**
- JH also excused the EAN treasurer Beatrix Kaserer from today's meeting and thanked her for her work for EAN. In future we have to talk about the possibility to pay a professional accountant because it is lot of work for Beatrix and she is doing all the work as a volunteer
- No profit for EAN from the Congress in 2018, there was only a really small profit for APSS ČR
- **Arja Kumpu presented the auditor's report of 2018 (see attached)**
- JH thanked both auditors (Arja Kumpu, Edgar Führer) for their work

The Financial report of 2018 and the Auditor's report of 2018 were **approved** unanimously.

Budget 2019

- We went through the most important cost and revenue items for 2019, the proposal was sent earlier to all members
- JH informed us about EAN financial visions for the next year
- We discussed in more detail the EAN trade mark registration, ECREAS, GAN membership fee and Brussel lobbyists cost for 2019

The budget proposal of 2019 was **approved** unanimously.

08. EAN auditors for the next financial year

- Arja Kumpu and Edgar Führer were **approved** unanimously as auditors of EAN for this year.
- JH thanked them once again for their responsible work

09. EAN Congresses

Matera 2019 /IT/ 23-25 October 2019

- The EAN is not organizing this congress, we only support ANSDIPP in terms of the speakers and sponsors, we are only partners
- The first two days will be translated in the English language
- Schedule of events:
 - **Oct 22 15h00 EAN EB meeting + diner**
 - Oct 23, 17h00 Registrations, 18h30 Opening, 19h30 Concert

- Oct 24 Congress + gala diner
- Oct 25 9h00 – 14h00 Congress
- **Oct 23 9h30 EAN GA meeting + lunch**
- Elena Weber provided us with more detailed information about the additional events and organization of the congress
- You can find soon more information here: <https://www.ansdipp.it/>

BRUSSELS /B/ 22 November 2019

- presentation of LTC 2030 vision & EAN 2030 vision Policy papers
- meeting with the new elected EC representatives

Next congresses in 2020 /2022

- We received three applications for EAN congresses in the future: For 2020: LARES Spain and ADIV Romania, for 2022: Lebensweltheim Austria
- Executive Board of the EAN decided to support LARES for 2020 and Lebensweltheim for 2022
- JH and Karel Vostrý had a meeting with LARES last days
- We have to start to prepare the contract between EAN and LARES, also the congress committee and Plan of action
- The representative of LARES Mr. Antonio Molina Schmid presented the main ideas for the congress in Madrid 2020, they have been organizing the congresses for many years and usually they have around 600-700 participants. They would be very pleased to organize the congress in 2020 together with EAN
- Mrs. Montse Llopis from ACRA (SPAIN) fully supported LARES as congress organizer
- The representative of Lebensweltheim Mr. Markus Mattersberger informed us very briefly about Lebensweltheim's plans for the congress in 2022, they want also to combine this congress with their national congress, they usually have around 400-500 people

The General Assembly decided **approved** unanimously to organize the EAN congresses in cooperation with LARES in 2020 and with Lebensweltheim in 2022.

Invitation to Biennial GAN Conference in TORONTO /CAN/

- Vincenzo Paolino is the Board member of GAN and he invited us to the Biennial GAN Conference in Toronto /CAN/ which takes place in September 17-19, 2019
- More here: <https://thisisltc2019.com/>

10. WG 2030 – actual report, next steps

- JH summarized the “life” of the working group and of the final output until now
- JH thanked to all working group members (Freek Lapré, Markus Leser, Dale Stevenson, Beatrix Kaserer, Markus Mattersberger, Jiří Horecký). Also all the supporting work of Karel Vostrý and Jan Pirgl was really appreciated
- The publication is posted on EAN website, please feel free to download and share. Let's present our vision! The printed version is ready on spot for all participants.
- The publication is in English language, if you need the “Word” editable version, please contact Karel
- The EAN office also offers to print the potential language mutations in the Czech Republic, it might be cheaper
- We will try to prepare a Policy paper on LTC 2030 vision for the EU politicians during today's workshop (chaired by Marcel Smeets)
- Vincenzo Paolino mentioned that this publication could be a milestone for the EAN!

11. EAN Executive Board and president elections

Election system:

President /1/

Statutory vice-president /1/

Vicepresidents /2/

Treasurer /1/

Secretary /1/

Board members /3/

TOTAL 9 MEMBERS

Voting Commission – 3 members

Number of votes (presented participants + proxies)	642 votes
to be elected	322 votes

Voting rights:

Basic membership fee per care provider or care related organization:

Budget <€ 50 Mio/year € 750,- **10 votes**

Budget >€ 50 Mio/year € 1.500,- **20 votes**

Umbrella associations: 300,- € fix plus 2,75 € per membership organization
20 votes plus 10 votes per every
500+ reached member

Academic institutions: 500,- € **10 votes**

Individual professionals: 190,- € **1 vote**

Except for employees of care providers, umbrella associations and academic institutions

The GA of EAN **approved** unanimously Monica Caracuda /RO/, Vincenzo Paolino /CH/ and Karel Vostrý /CZ/ as members the Voting commission.

All presented candidates presented themselves to the participants of the GA meeting. Jiří Horecký presented Beatrix Kaserer who was not present. All presentations are attached.

After two rounds of Elections, the General Assembly elected these EB members (Voting protocol annexed to these Minutes):

1	Jiří	Horecký	CZ	President
2	Aad	Koster	NL	Statutory vice-president
3	Maria	Mannerholm	SWE	Vicepresident
4	Pascal	Champvert	FR	Vicepresident
5	Beatrix	Kaserer	IT	Treasurer
6	Markus	Mattersberger	AT	Secretary
7	Didier	Sapy	FR	EB member
8	Dieter	Gitzen	GER	EB member
9	Elena	Weber	IT	EB member

12. Presentation of Paul Hartmann

- Mr. Matthew Bird presented us the news from the Paul Hartmann company
- He also presented himself and thanked for the cooperation until now.
- Paul Hartmann is ready to work closer with EAN members in various ways - for instance in projects, in sharing best practices from different countries, in lobbying on the EU level , digitization and modern technologies etc.

13. Presentation of ARJO – Jan van Megen

- Mr. Jan van Megen informed us about the 3 year contract between EAN and ARJO, presented himself, his role in ARJO and the history, focus and news of ARJO
- His presentation is attached to the Minutes

14. EAN Executive Board and president elections – RESULTS & 2nd ROUND

- More and results in Point Nr. 11

15. EU projects

a. SecureHospitals.eu

- Our role is consultancy and dissemination, Karel Vostrý is working in this project
- Our budget is 110.000,- EUR for 26 months
- No financial participation of EAN
- All EAN members are asked to participate in an online survey, the link will be sent by Karel Vostrý next days

b. EldiCare

- We are still waiting for finishing of administration steps to change the partnership from EAHSA to EAN
- The main theme of the project is skills and education of co-workers in LTC
- The first meeting took place in Athens in November 2018, Aad Koster and Marcel Smeets represented EAN (EAHSA), the second project meeting took place in Malaga in April 2019 and Mr. Ondřej Folk from CZE took part

c. Erasmus+ EDE certificates

- the aim of this project is to change the curriculum of EDE certificates
- Edgar Führer is working for this project in the name of EAN
- All participants are requested to fill-out on spot the paper form about their education needs

16. EU matters (Marcel Smeets)

a. Mutual learning - EC Platform on LTC

- EAN has been invited for two sessions of the EG EMPLOYMENT initiated Mutual Learning Seminars. These seminars are meant to provide input for the new European Commission after the European elections. The fact that EAN has been invited can be seen as a recognition of EAN's position as EU representative of the sector and as an excellent way to actively shape the EU LTC agenda. The first meeting was about stock-taking and was attended by Jiri Horecky. The second session was about Workforce and was attended by Marcel Smeets. Both sessions were introduced by an issue-specific

report. At both sessions EAN was able to present the EAN LTC2030 report and the various position statements that have been drafted earlier.

b. Transparent and predictable working conditions

c. Work-life balance directive

- The European institutions have reached agreement on the Work-life balance directive and on transparent and predictable working conditions. Both initiatives are a part of the so-called European Pillar of Social Rights. This program is meant to accelerate social policies in the EU. Although the policies are heavily inspired by the new digital/platform economy and the new jobs, they also have strong implications for the LTC sectors.

17. AGE Platform (Pascal Champvert, Elena Weber)

- Elena Weber is representing EAN in AGE Platform, she presented us the news from this European organization
- PPT is annexed to these Minutes
- Other useful information on <https://www.age-platform.eu/>
- Elena is ready for individual consultations about AGE Platform
- Elena also mentioned her participation in PACE project (point Nr. 23/a of the Agenda)
- PACE project presentation is also annexed

18. Partnership in ISO/TC 314, CEN/TC 449

CEN/TC 449

- We have become a partner (observer) of CEN/TC 449 two years ago
- The main task is to create quality standards in home care and LTC
- Mrs. Arja Kumpu is representing EAN at the next meeting in Helsinki in May 2019
- We will keep you informed about the final document and about all important steps

ISO/TC 314

- This WG is about adapting ISO in social services
- The previous meeting was outside Europe, we were not present
- Next meeting is in Berlin in June 2019, Mr. Pavel Čáslava or Mr. Karel Vostrý are going to participate
- We will keep you informed

19. EAN trade mark registration

- We applied for the trademark of the EAN
- Currently we are waiting for the registration

20. ECREAS (Freek Lapré)

- Mr. Freek Lapré presented us his PPT about current stand of ECREAS
- ECREAS Board: Elena Weber (Italy), Didier Sapy (France), Marko Slavič (Slovenia), Jean-Christophe Vanderhaegen (Belgium), Freek Lapré (Netherlands) - chairman
- Homepage of ECREAS: <https://www.ecreas.eu/>
- PPT attached

21. Round table information of members

- Vincenzo Paolino mentioned his idea about the new approach to LGBT community in nursing homes, the facilities must become inclusive, diverse, modern and “ready” to work with LGBT

22. EAN Study trips

- The EB members decided that EAN is not going to organize study trips
- We can have a role of the communicator and the disseminator but not the main organizer
- ECREAS is organizing the study trip to Canada and AD-PA as well
- ACRA is also organizing study trips every year
- We can share the offers of particular study trips and conferences on the EAN website or in the newsletter – please share the information with Karel Vostrý

23. Miscellaneous & Discussion

- a. PACE project (Elena Weber) - mentioned in Point Nr. 17

24. Plan of the next GA meeting

The next General Assembly meeting + lunch takes place in Matera /IT/ on October 23, 2019 at 9h30.

At the end of the meeting Jiří Horecký thanked ActiZ for hospitality, all new and old members of EAN for participation and to Karel Vostrý for all the logistics and good organization.

The 90-minute workshop on LTC in 2030 follows after the General Assembly meeting in the same room.



AGENDA: Karel Vostrý

APPROVED: Jiří Horecký, Markus Mattersberger

E.A.N. General Assembly meeting – Utrecht /NL/

April 12, 2019 9,30 – 13,30 CET 14,30 – 16,30 CET Workshop on LTC 2030 EAN vision

Agenda

- Welcome by president of the EAN and representative of ActiZ
- Agenda proposal & Minutes from the last GA – Prague 9/2018
- President and Board activities overview
- EAN members – current stand
- Alzheimer Center, Israel
- EAHSA dissolution – current situation – Aad Koster
- Financial overview, Membership fees 2018 & 2019, Budget 2019, GAN fee 2019
- EAN auditors for the next financial year
- EAN Congresses
 - Matera /IT/ 2019 (Elena Weber, Jiří Horecký)
 - Next congresses in 2020 /2022
- WG 2030 – actual report, next steps
- EAN Executive Board and president elections

Break

- Presentation of Paul Hartmann – Matthew Bird
- Presentation of ARJO – Jan van Megen
- EAN Executive Board and president elections – RESULTS & 2nd ROUND
- EU projects
 - d. SecureHospitals.eu (Karel Vostrý)
 - e. EldiCare (Marcel Smeets)
 - f. Erasmus+ EDE certificates
- EU matters (Marcel Smeets)
 - Mutual learning - EC Platform on LTC
 - Transparent and predictable working conditions
 - Work-life balance directive
- AGE Platform (Pascal Champvert, Elena Weber)
- Partnership in ISO/TC 314, CEN/TC 449
- EAN trade mark registration
- ECREAS (Freek Lapré)
- Round table information of members
- EAN Study trips
- Miscellaneous & Discussion
 - b. PACE project (Elena Weber)
- Plan of the next GA meeting

Joint buffet lunch after the GA meeting (sandwiches)

13,30 CET



EAN General Assembly meeting - April 12, Utrecht /NL/

Nr.	Name	Surname	Country	Organization	VOTES	PROXY	Signature
1	Edgar	FÜHRER	Austria	Lebensweltheim Austria	0		
2	Markus	Mattersberger	Austria	Bundesverband Lebenswelt Heim	30		
3	Pascale	Hulpiu	Belgium	OCMW Gent	10		
4	Mario	Mihel	Croatia	URSS	20		
5	Karel	Vostrý	Czech Republic	APSS ČR	20	80	
6	Jiri Horecký	Horecký	Czech Republic	EAN	0		
7	Montserrat	Llopis	España	ACRA	20		
8	Vambola	Sipelgas	Estonia	BSKL	20		
9	Arja	Kumpu	Finland	VTJ	20		
10	Pascal	CHAMPVERT	France	AD-PA	60	20	
11	Jerome	Souchet	France	FNADEPA	40		
12	Jean-Jacques	Molina	France	FNADEPA	0		
13	Sapy	Didier	France	FNAQPA	20	20	
14	Florence	ARNAIZ-MAUME	France	SYNERPA	0		
15	Matthew	Bird	Germany	Paul Hartmann AG	0		
16	Dieter	Gitzen	Germany	Sodexo Services GmbH	20		
17	Eliash	Nitai	Israel	The Israel Alzheimer's Medical Center	0		
18	Elena	Weber	Italy	ansdipp	20		
19	Angele	Bajoriene	Lithuania	Association -member LARG	0	40	
20	Aad	Koster	Netherlands	akc/actiz	1	10	
21	Michiel	Kooijman	Netherlands	ActiZ	20		
22	Freek	Lapre	Netherlands	QOLity	1		
23	Marcel	Smeets	NI	Eahsa	0		
24	Jan	van Megen	NL	Arjo	0		
25	Frank	van Dillen	NL	DVAdvisors	1		
26	Johannes	Wallner	Österreich	SeneCura	20		
27	Jaroslav	Michalak	Poland	OSOMPSOD	0		
28	Waclaw	Kerpert	Poland	OSOMPSOD	20		
29	João	Almeida	Portugal	ALI	20		
30	Ana	Fernandes	Portugal	ALI	0		
31	Antonio	Gouveia	Portugal	Residencias Montepio	10		
32	Monika	Caracuda	Romania	ADIV	0	20	
33	JUAN JOSE	GARCIA FERRER	Spain	Asociacion Lares	0		
34	ANTONIO	MOLINA SCHMID	SPAIN	ASOCIACION LARES	0		
35	JUAN IGNACIO	VELA CAUDEVILLA	Spain	Asociación Lares	20		
36	Maria	Mannerholm	Sweden	Micasa fastigheter i Stockholm AB	20		
37	Vincenzo	Paolino	Switzerland	Spectren AG/Almacasa, queerAltern	20		
38							
39							
40							

Proxies:

Karel	Vostrý	Slovenia	SSZS	20
Karel	Vostrý	Poland	PTOD	20
Karel	Vostrý	Italy	BFA	20
Karel	Vostrý	Germany	Wohlfahrtswerk fuer Baden-Wuertt.	20
Angele	BAJORIENE	Lithuania	LARG	20
Angele	BAJORIENE	Latvia	SARIDA	20
Didier	Sapy	France	ADEF Residences	20
Aad	Koster	Norway	SINTEF	10
Pascal	Champvert	Belgium	ADMR	20
Monika	Caracuda	Romania	ADIV	20

**TOTAL (EAN members have 743 votes together)
to be elected**

~~643~~ corr. 642
~~321,5~~ corr. 322

12/4/2019

EAN General Assembly meeting - April 12, Utrecht /NL/ Protokol of EB Elections



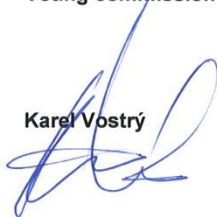
Nr.	Name	Surname	Country	Position in the EB	ELECTED	Votes in Election's round 1	Votes in Election's round 2
1	Jiří	Horecký	CZ	President	YES	602	
2	Aad	Koster	NL	Statutory vice-president	YES	572	
3	Markus	Mattersberger	AT	Secretary	YES	561	
4	Pascal	Champvert	FR	Vicepresident	YES	340	
5	Beatrix	Kaserer	IT	Treasurer	YES	622	
6	Elena	Weber	IT	EB member	YES		562
7	Didier	Sapy	FR	EB member	YES		482
8	Maria	Mannerholm	SWE	Vicepresident	YES	552	
9	Dieter	Gitzen	GER	EB member	YES		522
10	António	Gouveia	PT	EB member	NO		310
11							
12							

Number of EAN members votes	743	
Present (including proxies)	642	86,41%
To be elected	322	

Utrecht, April 12, 2019

Voting commission:

Karel Vostrý



Monica Caracuda



Vincenzo Paolino

